

RED LAKE WATERSHED DISTRICT

October 10, 2019

Agenda
9:00 a.m.

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	September 26, 2019 Minutes	Action
	Financial Report dated October 9, 2019	Action
	General Fund Budget Update	Information
	Matt Fischer, BWSR	Information
	Red Lake River 1W1P, RLWD Project No. 149 Ditch 10, RLWD Project No. 161-Outlet	Information
	Ditch 16, RLWD Project No. 177	Information
	Thief River Falls Westside FDR Project, RLWD Project No. 178 Easements	Information
	Impoundment Update	Info./Action
	RLWD Permit No. 19176-Bachand	Information
	Permits: No. 19141, 19142, 19155, 19158, 19160, 19161, 19164-19175	Action
	November 28, 2019 Board meeting	Action
	Administrators Update	Information
	Legal Counsel Update	Information
	Managers' updates	Information
	Adjourn	Action

UPCOMING MEETINGS

October 15, 2019	RRWMB Meeting, Ada, 9:30 a.m.
October 24, 2019	Flu Shot Clinic, 8:15 a.m.
October 24, 2019	RLWD Board Meeting, 9:00 a.m.
October 29, 2019	Clearwater County Commissioners Meeting, 9:00 a.m.
November 11, 2019	Veterans Day – Office Closed
November 14, 2019	RLWD Board Meeting, 9:00 a.m.

DRAFT

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
September 26, 2019

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present were: Managers Dale M. Nelson, Gene Tiedemann, LeRoy Ose, Terry Sorenson, Les Torgerson, Allan Page, and Brian Dwight. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Tiedemann, seconded by Page, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the September 11, 2019 minutes. Motion by Torgerson, seconded by Sorenson, to approve the September 11, 2019 Board meeting minutes. Motion carried.

The Board reviewed the September 12, 2019 minutes. Motion by Sorenson, seconded by Ose, to approve the September 12, 2019 Board meeting minutes. Motion carried.

The Board reviewed the Financial Report dated September 25, 2019. Motion by Dwight, seconded by Tiedemann, to approve the Financial Report dated September 25, 2019, as presented. Motion carried.

The Board reviewed the Investment Summary dated September 24, 2019. Staff member Arlene Novak stated that a Certificate of Deposit is set to mature on October 3, 2019. Motion by Ose, seconded by Sorenson, to reinvest the Certificate of Deposit that will mature on October 3, 2019. Motion carried.

Staff member Arlene Novak stated that Staff health insurance premiums with Blue Cross Blue Shield will see a 7.5% increase in premium for 2020. Dental insurance rates will remain the same.

Chester Powell and Brielle Prokosch, Clearwater SWCD, presented a cost share proposal for the Pine Lake Township Road Ditch Stabilization Project. Powell stated Silver Creek is head cutting where water enters into the system from a local ditch. The proposal includes the installation of a rock chute structure and streambank regrading to mitigate erosion. The Engineer's estimate is \$31,000, with a local contractor bidding \$11,500. Powell is requesting that the RLWD pay 25% of the actual project costs up to \$7,750. Motion by Torgerson, seconded by Tiedemann, and passed unanimously, to approve a cost share of 25%, up to \$7,750, from the 2019 RLWD Erosion Control Funds, RLWD Project No. 164, for the Pine Lake Road Ditch Stabilization Project for the Clearwater SWCD.

Administrator Jesme stated that the contractor on Ditch 16, RLWD Project No. 177, plans to move in equipment in the next week or so, recent rain events have delayed the start of

construction. Boring of utilities along Highway 220 will begin on September 27th. CenturyLink requires payment in advance for moving of their lines. Jesme recommends requesting payment of a portion of the costs upfront. Jesme informed the Board that we are still waiting for the U.S. Army Corps of Engineers permit. Jesme indicated that one of the delays in receiving the permit is the 30-day review period the State Historic Preservation Office (SHPO) has, in which to review the Cultural Survey report. Jesme shared his frustration in that he asked the USACOE staff person why they waited until September 11th to send the report for review when they received the report from the District on June 25th? No answer was given to Jesme as to why they waited three months to send the report for review.

Discussion was held on addressing changes to the Brandt Impoundment, RLWD Project No. 60D, where water enters the impoundment and elevation of the emergency spillway. Landowner Ron Salentine stated that with recent rain events, he is concerned that water will come around the outside of the dike and breakout across his field. Discussion was held on the installation of a berm at the inlet to keep the water in the channel where it enters the impoundment. Jesme stated that staff has been waiting for the leaves to drop to complete the survey. Engineer Nate Dalager, HDR Engineering, stated that the recent rainfall amounts could constitute an emergency situation, recommending a metered release of water to match what is coming in under the terms of the operation of the impoundments. Staff member Loren Sanderson stated that there are trigger points for operating the impoundments during spring and summer flood events, but not for the present situation being experienced. Discussion was held on operating the metered release of water according to prudent operations per the engineer's recommendations. Discussion was also had on Euclid East and if there were any concerns with water levels on that impoundment. Sanderson indicated that inflows to that impoundment have subsided and that at this point it was not as great a concern. Administrator Jesme stated that County Ditch 66 Branch C is the outlet of the Euclid East Impoundment, RLWD Project No. 60C, which most likely was designed for somewhere between a 2-3-year event. Motion by Ose, seconded by Page, to authorize staff from the District and HDR Engineering, Inc., to monitor the inflows and outflows of the Euclid East Impoundment, RLWD Project No. 60C, Brandt Impoundment and RLWD Project No. 60D, and to operate the release in accordance to the operating plan and to consult with the engineer should there be a need to release accordingly should an emergency situation occur due to the recent rain events. Motion carried. Sanderson noted that the Parnell Impoundment area did not receive as much rain and is presently being released out of the Lateral 2 weir, with the gates closed at the west outlet, as County Ditch 126 is full of water.

The Board reviewed the Final Hearing Order for Damages awarded for the Thief River Falls Westside Flood Damage Reduction Project, RLWD Project No. 178 which were provided by John Kolb, Rinke-Noonan. Motion by Tiedemann, seconded by Torgerson, to approve the Final Hearing Order for Damages for the Thief River Falls Westside Flood Damage Reduction Project, RLWD Project No. 178 as presented. Motion carried.

Administrator Jesme stated that Attorney John Kolb is working on the purchase agreement for property owned by Marland and Sharon Johnson for the Thief River Falls Westside Flood Damage Reduction Project, RLWD Project No. 178. Jesme questioned if the District should pay the 2nd half of the 2019 Property Taxes for said property. Motion by Ose, seconded by Sorenson,

that the District will pay for the 2nd half of the 2019 Property Taxes for property purchased from Marland and Sharon Johnson for the Thief River Falls Westside Flood Damage Reduction Project, RLWD Project No. 178. Motion carried.

District staff members Christina Slowinski and Myron Jesme and Tony Nordby, Houston Engineering, Inc., met with staff from FEMA to discuss damage to the outlet of RLWD 10, RLWD Project No. 161 during the 2019 Spring flood event. Nordby presented three alternatives for repair/replacement of the existing outlet structure. Administrator Jesme stated that this project is listed as a potential project in the Work Plan for the Red Lake River 1W1P, RLWD Project No. 149 for the upcoming Watershed Based Funding.

Administrator Jesme noted that in today's Financial Report, Pay Estimate No. 1 was listed for Wright Construction, Inc., on the Burnham Creek-Russia 12 Project through the West Polk SWCD, which is funded through the Red Lake River 1W1P.

The Board reviewed information for the purchase of River Watch apparel for students involved in the District's River Watch Program. Motion by Tiedemann, seconded by Torgerson, to approve the purchase of approximately 45 jackets at a cost of \$40 each for River Watch students participating in the District's River Watch Program. Motion carried.

Motion by Sorenson, seconded by Torgerson, to approve a one-year extension for RLWD Permit No. 18130, John Garry, Euclid Township, Polk County. Motion carried.

The Board reviewed the permits for approval. Motion by Ose, seconded by Tiedemann, to approve the following permits with conditions stated on the permit: No. 19133, Raymond Zajac, Winsor Township, Clearwater County; No. 19135, Marshall County Highway Department, Agder Township, Marshall County; No. 19142, Douglas Peterson, Sullivan Township, Polk County; No. 19143, Terry Lubitz, Excel Township, Marshall County; No. 19144, David Bray, North Township, Pennington County; No. 19145, Patrick Harzke, Silverton Township, Pennington County; No. 19146, Philip Quam, Lessor Township, Polk County; No. 19147, Lorrain Stone, Smiley Township, Pennington County; No. 19148, Wayne Vettleson, Equality Township, Red Lake County; No. 19149, Pennington County Highway Department, Hickory Township, Pennington County; No. 19150, Gerald Wayne, Grand Plain Township, Marshall County; No. 19151, Pennington County Highway Department, Mayfield Township, Pennington County; No. 19152 and 19153, Pennington County Highway Department, North Township, Pennington County; No. 19154, Pennington County Highway Department, Smiley Township, Pennington County; No. 19156, Herb Torstveit, Rocksbury Township, Pennington County; and No. 19159, Pennington County Highway Department, Hickory Township, Pennington County. Motion carried.

Administrators Update:

- Jesme and Managers Ose and Torgerson attended the RRWMB meeting on September 17, 2019 in Ada. Jesme also attended the Budget and Finance Committee meeting

following the regularly scheduled Board meeting. Included in the packet was the highlights of the meeting.

- Jesme, with assistance from staff from HDR and MnDNR, submitted a Conservation Legacy Grant to assist in funding the repair to the outlet structure of the BR-6 Wildlife Habitat Pool along the east side of the Burnham Creek Impoundment.
- Jesme and Manager Page presented the 2018 Annual Report to the Red Lake County Commissioners on September 24th.

Discussion was held on payment of damages for the Thief River Falls Westside FDR Project, RLWD Project No. 178.

Manager Torgerson stated that rocks were placed in the outlet culvert of the Judicial Ditch 5 (Four-Legged Lake), RLWD Project No. 102. Staff members Christina Slowinski and Nick Olson removed the rock. Administrator Jesme will contact the Dudley Township Supervisor to discuss the issue.

Manager Tiedemann discussed the Clearwater SWCD Tour he participated in, and the pollinator project presented by members of the Clearwater County 4H Program.

Manager Dwight discussed a meeting regarding Bartlett Lake and the development of a Water Management Plan for the lake.

Manager Sorenson discussed the request for a DNR Aeration Permit for Cameron Lake.

Motion by Dwight, seconded by Sorenson, to adjourn the meeting. Motion carried.

Terry Sorenson, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for October 9, 2019

Ck#	Check Issued to:	Description	Amount
online	EFTPS	Withholding for FICA, Medicare, and Federal taxes	4,098.04
online	MN Department of Revenue	Withholding taxes	755.97
online	Public Employees Retirement Assn.	PERA contributions	2,728.68
online	EFTPS	Withholding for FICA, Medicare, and Federal taxes	183.58
37776	City of Thief River Falls	Electricity, water, sewer, etc.	669.62
37777	Les's Sanitation, Inc.	Garbage pickup	39.70
37778	Marisa Newton	Reimburse for purchase of batteries	6.51
37779	Loren Sanderson	Mileage	52.20
37780	Sjoberg's Cable TV	Internet expense	106.95
37781	Ace Hardware	Great Stuff Big Gap and misc. hardware for culvert markers	37.16
37782	Tammy Audette	Clean office & mow and trim	560.00
37783	Erskine Echo	2020 General Fund budget hearing ad	49.00
37784	Fastenal Company	Self tappers for culvert markers	87.15
37785	Fleet Supply	Difference of returned gate and new gate-Schirrick Dam	21.38
37786	Further	FSA account fees	8.85
37787	Hugo's	Maintenance supplies and Board meeting supplies	263.15
37788	Jeanette Kliner	4.86 acres of damaged corn	2,721.60
37789	Marco	*See below for explanation	1,964.98
37790	Northdale Oil Inc.	Gas for 2011 Ford Pickup	130.67
37791	Northern Motors	Rotate tires on Traverse	17.37
37792	Northwest Beverage, Inc.	H2O for office	36.75
37793	Les Olson	Aerial photography of impoundments	100.00
37794	LeRoy Ose	Mileage	470.38
37795	Pennington County Treasurer	18" flapgates for Proj. 175	375.47
37796	Purchase Power	Quarterly rental of postage meter	84.00
37797	Rinke Noonan	Legal services for TR Westside FDR Proj.	2,176.00
37798	RJ Zavoral & Sons, Inc.	Install flapgate on Proj. 175	725.00
37799	RMB Environmental Laboratories	Lab analysis on water quality samples	1,148.00
37800	Gerald Rychlock	Read and observe Moose River Impoundment pools	225.00
37801	Schulz Farm LLC	Damages payment for 13.1 acres	2,240.10
37802	Sun Life Financial	Life insurance premium	144.64
37803	Gene Tiedemann	Mileage	301.02
37804	TRF Hardware	Wasp/hornet spray	12.98
37805	Triple D Construction	Remove beaver dam, replace culvert, and level spoil	4,750.00
37806	Widseth Smith Nolting	Eng.Fees for Black River Operation (506.60) and Threat ring dik	2,887.85
37807	TD Ameritrade	Deferred Compensation	475.60
direct	Brian Dwight	Mileage	451.50
direct	Terry Sorenson	Mileage	87.00
direct	Les Torgerson	Mileage and per diem meals	396.00
online	Blue Cross Blue Shield	Health insurance premium	4,703.00
direct	Further	Medical FSA	35.00
direct	Deluxe Business forms	Accounts payable checks	555.38
	Payroll		
	Check #11777-11789 & 7449		16,360.80
	Total Checks		\$ 53,244.03

*** Marco**

MS Office 365 monthly fee	187.50
Monthly managed IT services	1,441.43
Monthly Hosted phone service	<u>336.05</u>
Total	1,964.98

Banking**Northern State Bank**

Balance as of September 25, 2019	\$ 145,924.71
Total Checks Written	(53,244.03)
Receipt #989613 Northern State Bank-Monthly interest	118.29
Receipt #989621 Transfer in from American Federal Bank	100,000.00
Balance as of October 9, 2019	<u>\$ 192,798.97</u>

Border State Bank

Balance as of September 25, 2019	\$ 18,268.75
Receipt #989614 Border State Bank-Monthly interest	8.86
Balance as of September 30, 2019	<u>\$ 18,277.61</u>

American Federal Bank-Fosston

Balance as of September 25, 2019	\$ 3,332,193.89
Receipt #989611 Garden Valley Technologies-Purchase old phones and equipment	200.00
Receipt #989612 MN Association of SWCD-Reimburse for Les Torgerson registration	250.00
Receipt #989616 American Federal Bank-Monthly interest	5,076.42
Receipt #989617 Unity Bank-Interest on matured CD	378.43
Receipt #989618 League of MN Cities- Workers Comp. audit refund	114.00
Receipt #989619 Unity Bank (CDARS)-Interest on CD	320.80
Receipt #989620 Polk County-Reimburse for redetermination expense for JD 72	18,467.87
Receipt #989621 Transfer to Northern State Bank	(100,000.00)
Balance as of October 9, 2019	<u>\$ 3,257,001.41</u>

Bremer Bank

Balance as of September 25, 2019	\$ 2,301,635.21
Receipt #989616 Bremer Bank-Monthly interest	4,040.79
Balance as of September 30, 2019	<u>\$ 2,305,676.00</u>

2019 GENERAL FUND BUDGET

as of September 30, 2019

(unaudited)

	2019 BUDGET	2019 Exp	(over) under
		TO 9-30-19	
Manager's fees, salaries	20,000.00	13,925.00	6,075.00
Board of Manager's expense	22,000.00	14,242.33	7,757.67
Staff salaries	472,500.00	331,278.83	141,221.17
Payroll taxes	36,146.00	26,560.13	9,585.87
Employee benefits	73,492.00	50,806.41	22,685.59
Travel and meetings(inc. mileage & exp.	5,000.00	3,671.54	1,328.46
Audit	9,000.00	9,000.00	0.00
Legal	16,000.00	11,221.00	4,779.00
Office supplies	15,000.00	15,894.46	(894.46) X
Office equipment	18,000.00	10,446.72	7,553.28
Appraiser/Viewer Expense	2,000.00	9.99	1,990.01
Professional services (inc. Eng. Fees)	20,000.00	22,087.91	(2,087.91) --
Dues and subscriptions	10,000.00	9,794.00	206.00
Insurance and bonds	25,000.00	22,797.00	2,203.00
Repairs and maintenance-Building	10,000.00	10,438.30	(438.30) ?
Utilities	10,000.00	7,657.53	2,342.47
Advertising and publications	4,000.00	2,638.49	1,361.51
Telephone	11,000.00	7,621.51	3,378.49
Vehicle expense and maintenance	14,000.00	11,151.28	2,848.72
Engineering supplies	3,000.00	1,646.31	1,353.69
Engineering equipment	40,000.00	36,528.33	3,471.67
Interest	0.00	0.00	0.00
TOTAL	836,138.00	619,417.07	216,720.93
Less: Overhead	708,750.00	526,979.25	(181,770.75)
Less: Miscellaneous revenue	7,000.00	3,646.82	(3,353.18)
General Fund Budget	120,388.00	88,791.00	31,597.00

		TO 9-30-19
January 1, 2019 Beg. Balance	240,037.89	240,037.89
County levies revenue	0.00	0.00
Misc. revenue		0.00
Gross balance with revenue		240,037.89
Less net expenses		(88,791.00)
Subtotal- General Fund		151,246.89
Plus interest earned		70,236.55
General Fund Balance 9-30-19		221,483.44

X=computer monitors in June; iPad; increase in copier maint. and colored copies; insurance claim items: monitor, cable, and 12 backups (853.32)

-- Setup 3 computers (1,190), increase in monthly managed IT, setup lightning damaged computers (\$630-insurance);setup hosted phones (\$4,097), M-Files software support (\$2,087.50)

? LED fixtures/labor-\$747; Brodins-\$712; cedar mulch-\$300; attic access/wall repair-\$150;

cordless blower; more snow removal than usual; increased rates in cleaning and lawn maint.; insurance.for GFCI

RED LAKE WATERSHED DISTRICT
Subsurface Tile Drainage Application

Landowner Name: PCB+MDB LLLP Phone: 218-280-8353
Address (Street, City, State, Zip): 706 mn 222, Obley Mn. 56742
Name of designer: Field Drainage Inc Phone: 218 698 4628
Name of installer: Field Drainage Inc Phone: _____

Legal description and site map and/or GPS coordinates to accurate scale showing location of all tiles, surface water inlets, outlet(s), lift stations, pumps, and flow control devices; (attach maps): _____

Section # 25 Township (Name & #) Lambert 150N Range # 41W County Red Lake

Land area to be tiled (acres): 30 80/10

Type of tiling (circle) Pattern Tile Random Tile

Type of outlet (circle) Lift Station/Pump Gravity Other _____

Date proposed plan submitted: Month 10 Day 15 Year 19

Pump/lift station outlet flow capacity (GPM) 125

- All subsurface tile drainage systems must protect from erosion and include RLWD approved erosion control measures.
- All subsurface tile outlets including lift station pumps, must be located out of a legal drainage system and governmental roadway right of way unless approved by District and must be visibly marked.
- It is recommended that after harvest, tile outlet controls, including lift station pumps, be opened or turned on to remove water from the system unless downstream culverts are freezing.
- Obtaining a permit from the RLWD Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law. (Ex: NRCS, SWCD, Township, County, State, etc.)
- Upon completion of the project, "As Built" plans must be provided to the District.
- Consideration must be made for turning off pumps for short period of times during the summer so maintenance can be performed on public, legal and private drainage ways, such as road ditches or private natural field drains.

EXHIBITS. The following exhibits may be requested to accompany the permit application. Two copies, (standard paper size of 8.5 inches by 11 inches), which include:

Signature of Owner David Richard Postner Date: 10-4-19

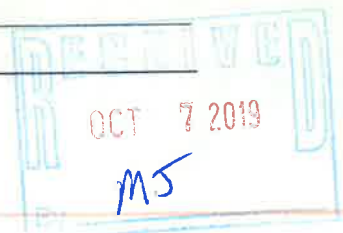
RLWD staff use:

Permit # 19176 Date received: 10/7/19

Drain tile outlets to: _____

Legal System (Benefited Area): _____

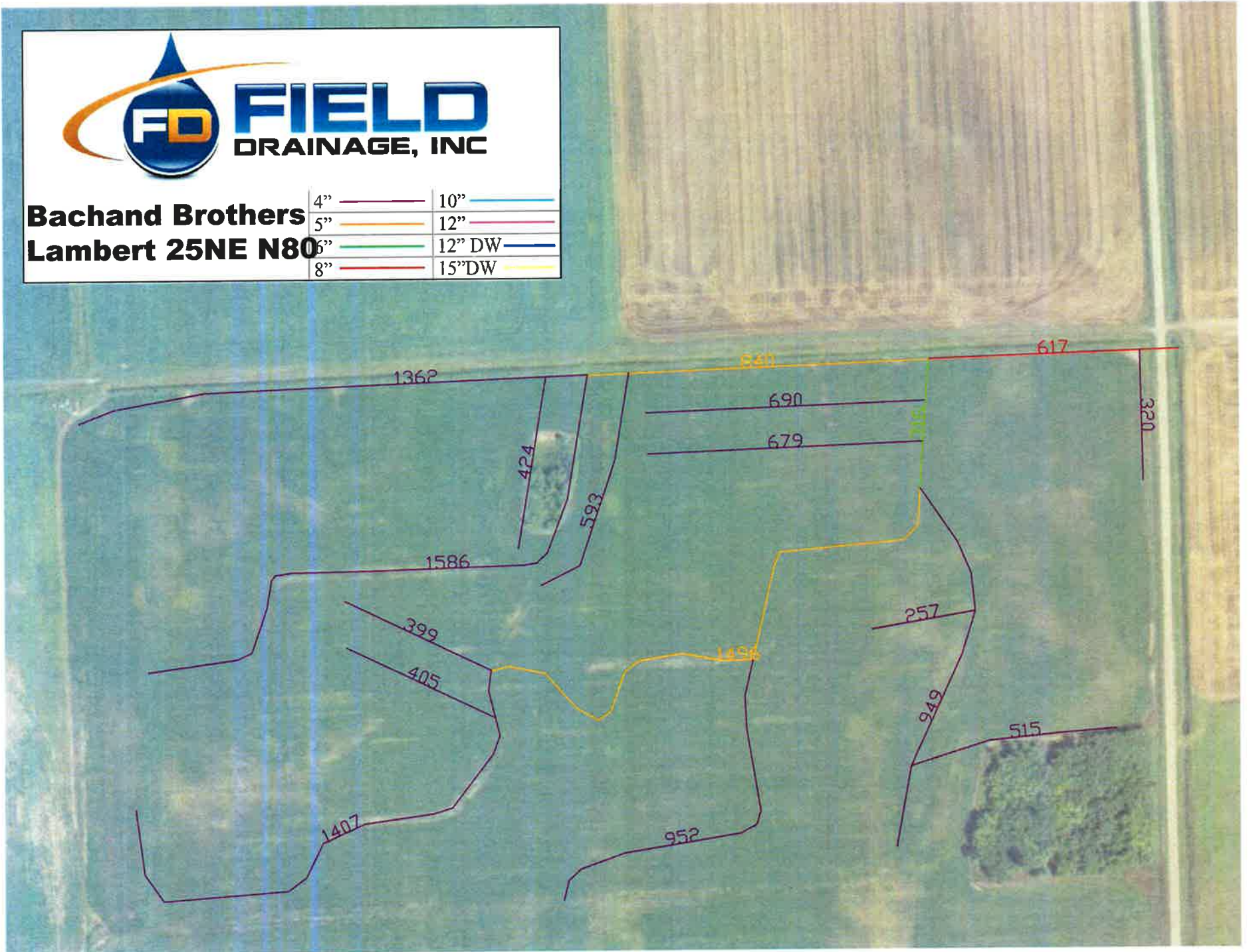
Culvert size upstream and downstream of tile outlet: _____





**Bachand Brothers
Lambert 25NE N80**

4"		10"	
5"		12"	
6"		12" DW	
8"		15" DW	



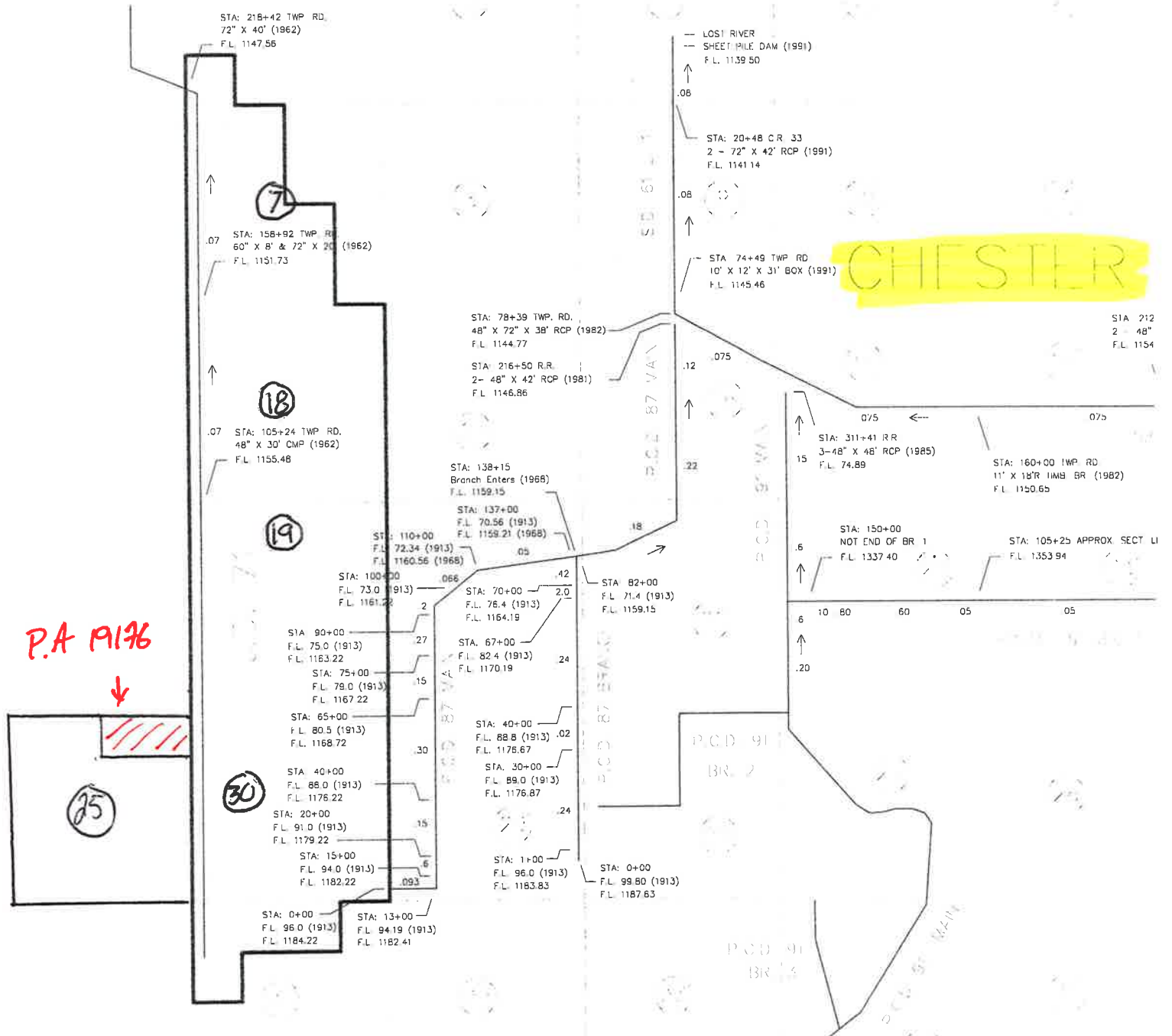
PCB & MDB LLLP



LAMBERT
TWP

P.A. 19176

CHESTER



(Joint)
TD 71 Ben. Area



Permit # 19-141

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	FOLSON Farms Corporation	PO BOX 109 East Grand Forks, MN 56721		tel:218-779-1993 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: Polk Township: Sullivan Range: 49 Section: 20 1/4: NE1/4

(4) Describe in detail the work to be performed. **Remove and install plugged 18" culvert. May clean the ditch going west of the culvert.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Plugged culvert acts as a dike.**

Status

Status	Notes	Date
Approved		Oct. 8, 2019
Received		Sept. 10, 2019

Conditions

Red Lake Watershed District (RLWD) approval to remove a 12" diameter field entrance culvert and replace with an 18" diameter culvert, and, install a tile line in the south road ditch bottom along 130th St SW. Tile line to be installed at the half mile line in section 20 of Sullivan Township and west approximately 1100'. Tile line will alleviate poor drainage and is necessary due to power poles that would have to be moved if ditch was open cut. A survey of the ditch bottom profile has been completed by the RLWD and a copy of the profile has been sent to the applicant. Flow patterns shall not be changed or diverted. Work is permitted as per approval of Sullivan Township; proposed work is within Township Road Right-of-Way. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-142

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Douglas Peterson	FOLSON Farm Corporation	PO BOX 109 East Grand Forks, MN 56721		tel:218-779-1993 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Sullivan** Range: **49** Section: **16 1/4: SW1/4**

(4) Describe in detail the work to be performed. **Remove and replace 18" culvert that goes through the township road.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Current culvert has caved in. No drainage.**

Status

Status	Notes	Date
Approved		Oct. 8, 2019
Received		Sept. 11, 2019

Conditions

Red Lake Watershed District (RLWD) approval to remove and replace 18" diameter centerline culvert with an 18" diameter culvert, as per approval of Sullivan Township; proposed work is within Township Road Right-of-Way. Be aware that Sullivan Township requires specific road slope conditions for the culvert installation. You must contact them for specific details. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-155

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Red Lake County Highway Department	204 7th Street SE Red Lake Falls, MN 56750		tel:218-253-2697 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake Township: Wylie Range: 45 Section: 35 1/4:**

(4) Describe in detail the work to be performed. **Remove existing bridge and replace with dual 14'x14' box culverts. Regrade for enhanced width and sight distance. This permit is a re-apply of Permit No. 18010.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Bridge deck width is insufficient. Sight distance is insufficient for traffic safety.**

Status

Status	Notes	Date
Approved	None	Oct. 10, 2019
Received	None	Sept. 19, 2019

Conditions

P.A. #19155 – Re-apply of PA #18010 (expired) for same scope of work Red Lk. Co. Hwy. Dept./Houston Engineering – Co. Hwy. #13 at Black River - replace existing bridge with 2 lines of 14 ft. x 14 ft. box culverts - approve

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-158

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Andrey Lisoff	Maple Lake Flats, LLC	750 South Plaza Drive, Suite 211 Mendota Heights, MN 55120-1505		tel:952-270-5353 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Grove Park** Range: **43** Section: **34 1/4: NE1/4**

(4) Describe in detail the work to be performed. **Install 15" culvert to create access to property.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **No current access.**

Status

Status	Notes	Date
Approved		Oct. 1, 2019
Received		Sept. 24, 2019

Conditions

Red Lake Watershed District (RLWD) approval to install an 18" diameter field entrance culvert, as per approval of Polk County Highway Department; proposed work is within County State Aid Highway #12 Right-of-Way. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-160

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Carolyn Faivre	Scott & Randy Tersteeg Farms	80829 County Road 13 Olivia, MN 56627		tel:630-334-1053 mobile: 320-579-0314 fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: **Terrebonne** Range: **43** Section: **16 1/4: SE1/4**

(4) Describe in detail the work to be performed. **Install pattern tile with lift station/pump.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Increased agricultural production.**

Status

Status	Notes	Date
Approved	None	Oct. 10, 2019
Received	None	Sept. 23, 2019

Conditions

P.A. #19160 The Red Lake Watershed District (RLWD) approves the pattern tile project and lift station. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval, and must meet their specs/conditions. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. ■ **Note: Please be aware of, and review the 'bullet points' on the bottom half of the application. For proposed work on lands not owned by applicant, he/she must obtain, in writing, permission from the affected landowners to perform proposed work. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166)**

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-161

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Donovan Dyrdal		13142 180th Street NW Thief River Falls, MN 56701		tel: mobile: 218-686-3464 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Bray** Range: **45** Section: **14 1/4: SW1/4**

(4) Describe in detail the work to be performed. **Replace existing 18" culvert with a 24" culvert. Re-apply from permit No. 13-115.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Heavy rain washes out crossing/culvert, therefore culvert size needs to be increased.**

Status

Status	Notes	Date
Approved		Oct. 2, 2019
Received		Sept. 26, 2019

Conditions

Red Lake Watershed District (RLWD) approval to replace an 18" diameter driveway entrance culvert with a 24" diameter culvert, as per approval of Pennington County Highway Department; proposed work appears to be within County Road #67 Right-of-Way. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-164

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Howard Applequist		35311 State Highway 102 SW Crookston, MN 56716		tel:218-281-1092 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Onstad** Range: **45** Section: **8 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Install field entrance with 24" diameter culvert. Possibly some minor ditch cleaning on south side of township road.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Field access.**

Status

Status	Notes	Date
Approved	None	Oct. 10, 2019
Received	None	Sept. 27, 2019

Conditions

P.A. #19164 – re-apply of PA #17127 (Expired) Red Lake Watershed District (RLWD) approval to install a field entrance with a 24 in. diameter culvert as per approval of Onstad Township specs/conditions; proposed work is within township road Right-of Way. ■ Note: For the proposed ditch cleaning/sediment removal portion of this permit; the areas to be excavated along with proposed ditch grade will be determined by the RLWD. This decision is based on the existing steep grade, erosive soils, and RLWD elevation survey that indicates this area typically does not have a flooding problem. If excavation is allowed, it shall be consistent with, or flatter than the existing road and ditch slopes and there shall be no vertical excavation faces. If the existing ditch needs to be deepened/widened, all excavation shall be towards the field and not the road. Existing drainage/flow patterns shall not be changed or diverted. Excavation shall be performed by a licensed contractor and the proposed ditch grade shall be “laser” controlled. For proposed work on lands not owned by applicant, he/she must obtain, in writing, permission from the affected landowners to perform proposed work. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166)

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-165

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Mike Altepeter		15532 County Highway 18 Red Lake Falls, MN 56750		tel: mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: Polk Township: Louisville Range: 45 Section: 22 1/4: NE1/4

(4) Describe in detail the work to be performed. **Install two field entrances and culvert.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Agricultural land access.**

Status

Status	Notes	Date
Approved	None	Oct. 10, 2019
Received	None	Sept. 27, 2019

Conditions

P.A. #19165 Red Lake Watershed District (RLWD) approval to install two field entrances, with an 18 inch diameter culvert at each location; per approval of Red Lk. County Hwy. Dept. specs/conditions; proposed work is in Red Lk. County Hwy. #18 Right-of-Way. Contact persons at Red Lake Co. Hwy. Dept. are Engineer Erik Hove or Randy Konickson at 218-253-2697. For proposed work on lands not owned by applicant, he/she must obtain, in writing, permission from the affected landowners to perform proposed work. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166)

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-166

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Michael Altepeter		15532 County Highway 18 Red Lake Falls, MN 56750		tel:701-799-1892 mobile: fax:

General Information

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

(2) Legal Description

(3) County: **Red Lake** Township: **Louisville** Range: **45** Section: **22 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Clean County Highway #18 ditch**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Sediment restricting flow**

Status

Status	Notes	Date
Approved	None	Oct. 10, 2019
Received	None	Sept. 27, 2019

Conditions

P.A. #19166 Red Lake Watershed District (RLWD) approval to clean the adjacent road ditch of Red Lake Co. Hwy. #18, as per approval of Red Lk. County Hwy. Dept. specs/conditions; proposed work is in Red Lk. County Road #18 Right-of-Way. The RLWD has performed a profile elevation survey of the ditch bottom, and existing culverts. A copy has been discussed and given to the applicant. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. The RLWD has performed an elevation survey of the ditch bottoms, and existing culverts. A copy of the survey has been provided to the applicant with the proposed ditch grade for excavation. Contact persons at Red Lake Co. Hwy. Dept. are Engineer Erik Hove or Randy Konickson at 218-253-2697. For proposed work on lands not owned by applicant, he/she must obtain, in writing, permission from the affected landowners to perform proposed work. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166)

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-167

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Pederson Brothers	3077 County Hwy 42 Bejou, MN 56516		tel:218-938-4243 mobile: fax:

General Information

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

(2) Legal Description

(3) County: **Polk** Township: **Terrebonne** Range: **43** Section: **2 1/4: NE1/4**

(4) Describe in detail the work to be performed. **Clean ditch along County Road 120**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Water backing up into field**

Status

Status	Notes	Date
Approved	None	Oct. 10, 2019
Received	None	Sept. 27, 2019

Conditions

P.A. #19167 Red Lake Watershed District (RLWD) approval to clean the adjacent road ditch of Red Lake Co. Road #120, as per approval of Red Lk. County Hwy. Dept. specs/conditions; proposed work is in Red Lk. County Road #120 Right-of-Way. Contact persons at Red Lake Co. Hwy. Dept. are Engineer Erik Hove or Randy Konickson at 218-253-2697. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. The RLWD has performed an elevation survey of the ditch bottoms, and existing culverts. A copy of the survey has been discussed and given to the applicant for excavation purposes. For proposed work on lands not owned by applicant, he/she must obtain, in writing, permission from the affected landowners to perform proposed work. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166)

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-168

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Curtis Amundson		43507 120th Street SW East Grand Forks, MN 56721		tel:218-779-6565 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Sullivan** Range: **49** Section: **18 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Install field access in west end of field due to wet conditions. Field crossing will have a 24"x60' culvert placed at grade needed to drain water from the south .**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Install culvert due to wet field conditions.**

Status

Status	Notes	Date
Approved		Oct. 2, 2019
Received		Sept. 30, 2019

Conditions

Red Lake Watershed District (RLWD) approval to install a 24" diameter field entrance culver, as per approval of Sullivan Township; proposed work is within Township Road Right-of-Way. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-170

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Scott Strand		22547 300th Street SE Erskine, MN 56535		tel:218-684-0183 mobile: fax:

General Information

(1) The proposed project is a:

**Tiling
Surface Drainage (New Ditch or Improvement)**

(2) Legal Description

(3) County: **Polk** Township: **Badger** Range: **42** Section: **22 1/4: N1/2**

(4) Describe in detail the work to be performed. **Install pattern tile every 100 feet with lift station/pump. Clean south ditch.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Ditch is filled with sediment.**

Status

Status	Notes	Date
Approved		Oct. 4, 2019
Received		Sept. 30, 2019

Conditions

The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'Lift Pump' outlet. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. RLWD also approves the cleaning of the south road ditch along 310th street SE, Flow patterns shall not be changed or diverted. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-171

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Ross R. Hegge		28703 170th Street South SE Oklee, MN 56742		tel: mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Equality** Range: **40** Section: **16 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Replace existing 24" culvert and install new field entrance and culvert.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Field access.**

Status

Status	Notes	Date
Approved	None	Oct. 10, 2019
Received	None	Oct. 1, 2019

Conditions

P.A. #19171 Red Lake Watershed District (RLWD) approval to replace existing field entrance culvert (near W. ¼ cor. of sec. 16) with an 18" diameter culvert, and to install a new field entrance (near SW cor. of sec. 16) with a 24 inch diameter culvert; as per approval of Equality Township specs/conditions; proposed work is within township road Right-of Way. Contact persons at Red Lake Co. Hwy. Dept. are Engineer Erik Hove or Randy Konickson at 218-253-2697. For proposed work on lands not owned by applicant, he/she must obtain, in writing, permission from the affected landowners to perform proposed work. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166)

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-172

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Bray Township	16417 120th Street NW Thief River Falls, MN 56701		tel: mobile: 218-686-2997 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Bray** Range: **45** Section: **11 1/4: SW1/4**

(4) Describe in detail the work to be performed. **Replace existing center line culverts-two - 48" diameter.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Existing culverts are failing.**

Status

Status	Notes	Date
Approved		Oct. 1, 2019
Received		Oct. 1, 2019

Conditions

Red Lake Watershed District (RLWD) approval to remove and replace two, 48" diameter center-line culverts. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-173

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
John L. Lubitz		14744 240th Street NE Thief River Falls, MN 56701		tel:218-686-1563 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Marshall** Township: **Excel** Range: **43** Section: **22 1/4: SW1/4 SE1/4**

(4) Describe in detail the work to be performed. **Install field crossing and culvert (RLWD will determine culvert size).**

(5) Why is this work necessary? Explain water related issue/problem being solved. **No current access.**

Status

Status	Notes	Date
Approved		Oct. 8, 2019
Received		Oct. 2, 2019

Conditions

Red Lake Watershed District (RLWD) approval to install a 42" diameter field entrance culvert or equivalent size arch-pipe, as per approval of Excel Township; proposed work is within Township Road Right-of-Way. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-174

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Dale Kolseth		20193 120th Street SE Plummer, MN 56748		tel:218-681-1720 mobile: fax:

General Information

(1) The proposed project is a:

**Surface Drainage (New Ditch or Improvement)
Culvert Installation / Removal / Modification**

(2) Legal Description

(3) County: **Pennington** Township: **Wyandotte** Range: **42** Section: **16 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Site 1: Replace driveway culvert and lengthen (County Road #2 ROW) Site 2: Replace field entrance culvert and lengthen (County Road #2 ROW) Site 3: Clean ditch on east side of road (County Ditch)**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Sites 1 and 2 are narrow entrances and very old culverts. Site 3 to improve drainage in adjacent field.**

Status

Status	Notes	Date
Approved		Oct. 8, 2019
Received		Oct. 3, 2019

Conditions

• **Site 1 – The Red Lake Watershed District (RLWD) approves the removal and replacement of a 24” diameter driveway culvert with a 24” diameter culvert, as per approval of Pennington County Highway Department; proposed work is within County State Aid Highway #2 Right-of-Way.** • **Site 2 – The Red Lake Watershed District (RLWD) approves the removal and replacement of an 18” diameter field entrance culvert with an 18” diameter culvert, as per approval of Pennington County Highway Department; proposed work is within County State Aid Highway #2 Right-of-Way.** • **Site 3 – Applicant proposes to clean a portion of Pennington County Ditch #36, applicant was called on 10/8/2019 and told that due to the fact that it is a Pennington County Legal Drainage System they have to contact the Pennington County Highway Department in order to proceed with proposed ditch cleaning activity. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.**

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-175

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Rudy Applequist		36411 180th Avenue SW Crookston, MN 56716		tel: mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Onstad** Range: **45** Section: **18 1/4: SE1/4**

(4) Describe in detail the work to be performed. **Install 24" CSP side water inlet pipe. Outlets into Polk COUNTY Ditch #79.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Erosion control.**

Status

Status	Notes	Date
Approved	None	Oct. 10, 2019
Received	None	Oct. 4, 2019

Conditions

P.A. #19175 – side water inlet cost share proj. with W. Polk SWCD Red Lake Watershed District (RLWD) approval to install a 24 in. diameter side water inlet pipe, as per SWCD specs/conditions. This project outlets into Polk Co. Ditch #79, and work may be within the ditch Right-of Way. Applicant shall contact Polk Co. Drainage Inspector Jody Beauchane at 218-281-3952 ext. 8263, and obtain their approval, also. For proposed work on lands not owned by applicant, he/she must obtain, in writing, permission from the affected landowners to perform proposed work. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166)

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Red Lake Watershed District - Administrators Report

October 10, 2019

Red River Watershed Management Board – LeRoy and I will be attending the RRWMB meeting which will be held 9:30 am on October 15, 2019 at the RRWMB Board Room in Ada.

Commissioners/Annual Report Meeting – October 1st was a busy day meeting with County Commissioners. The first meeting started at 8:30 with Gene, Terry and I meeting with the Polk County Commissioners. LeRoy and I met with the Marshall County Board at 10:00 am that morning and was followed by Brian and I meeting with the Beltrami County Commissioners at 3:30 pm in Bemidji. At 10:30 am October 8th, I met with the Pennington County Board and will complete the County Board meetings in Clearwater on at 9:00 am, October 29th. I will let any of the Board Members add to this topic if they wish to do so.

Red Lake River 1w1p - Advisory and PWG me at 9:30 am to discuss upcoming projects and funding for the 2020 fiscal year and assisting with the workplan for the upcoming funding.

Clearwater SWCD Erosion Control Funding – Due to weather issues, the project that was cost share with Clearwater SWCD will not be completed this fall as anticipated, but will be completed next year.

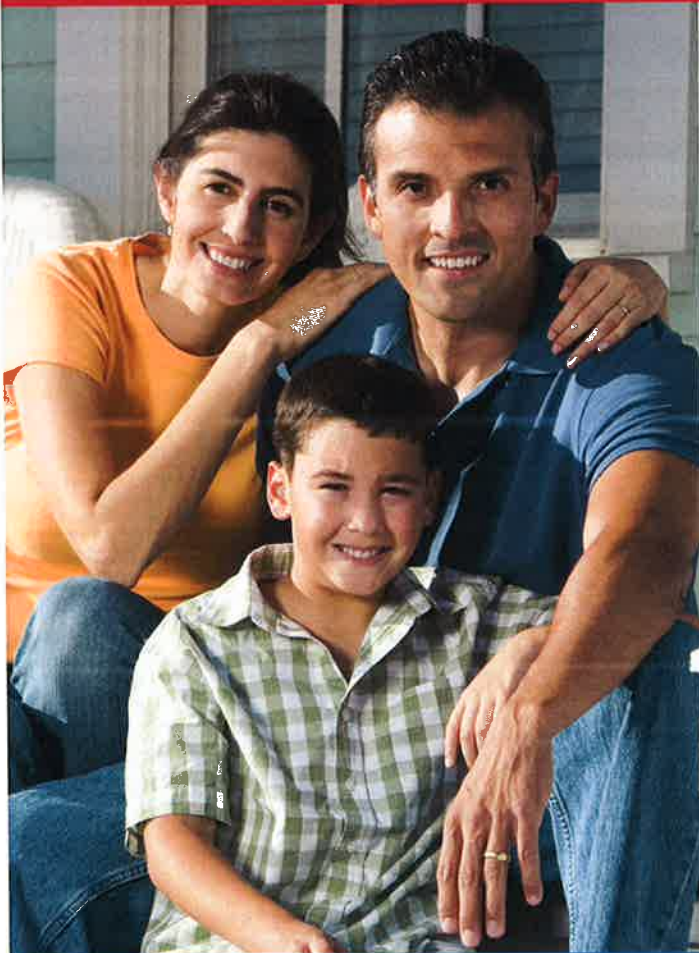
Flu Shot Clinic – Just a reminder that Flu shot clinic will be held October 24th starting at 8:15 am which is just before our regularly scheduled Board meeting.



Save the Date!

FLU SHOT CLINIC

INFLUENCE OTHERS, GET VACCINATED



WHEN

Thursday, Oct 24, 2019

8:15 A.M.

WHERE

Red Lake Watershed

Most private and public insurance plans accepted,
including government plans like Medicare.